

**MINUTES OF MEETING
WESTSIDE HAINES CITY
COMMUNITY DEVELOPMENT DISTRICT**

The audit committee meeting of the Board of Supervisors of the Westside Haines City Community Development District was held **Wednesday, April 22, 2026**, at 9:20 a.m. at the Offices of PRIME Community Management, 375 Avenue A SE, Winter Haven, Florida.

Present for the Audit Committee were:

Lauren Schwenk
Lindsey Roden
Bobbie Shockley
Rob Bonin *by Zoom*

Also present were:

Jill Burns
Savannah Hancock
Megan Birnholz-Couture
Marshall Tindall
Chace Arrington

District Manager, GMS
District Counsel, KVV Law
District Counsel, KVV Law
Field Manager, GMS
District Engineer, Dewberry

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order at 9:20 a.m. and called the roll.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted there were no members of the public present. There being no comments, the next item followed.

THIRD ORDER OF BUSINESS

Audit Services

A. Approval of Request for Proposals and Selection Criteria

The Audit Committee reviewed the request for proposal (RFP) and selection criteria for audit services.

B. Approval of Notice of Request for Proposals for Audit Services

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Ms. Burns reviewed the Notice of Request for proposals for audit services. A motion was made and approved authorizing staff to issue the RFP and approving the selection criteria.

On MOTION by Ms. Shockley, seconded by Ms. Roden, with all in favor, the Request for Proposals and Selection Criteria and Notice of Request for Proposals for Audit Services, was approved.

C. Public Announcement of Opportunity to Provide Audit Services

Ms. Burns announced the opportunity to provide audit services.

FOURTH ORDER OF BUSINESS

Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Ms. Roden, seconded by Ms. Shockley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

Signed by:

Rennie Heath

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Chairman/Vice Chairman