

**MINUTES OF MEETING
WESTSIDE HAINES CITY
COMMUNITY DEVELOPMENT DISTRICT**

A meeting of the Board of Supervisors of the Westside Haines City Community Development District was held Thursday, **October 19, 2023** at 9:37 a.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk	Vice Chairman
Bobbie Henley	Assistant Secretary
Eric Lavoie	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Lauren Gentry	District Counsel, KVV Law
Heather Wertz	District Project Engineer, Absolute Engineering

FIRST ORDER OF BUSINESS

Roll Call

Ms. Burns called the meeting to order and called the roll. Three Board members were present in person constituting a quorum.

SECOND ORDER OF BUSINESS

Public Comment Period

Ms. Burns noted no members of the public were present in person or via Zoom.

THIRD ORDER OF BUSINESS

**Review and Ranking of Proposals Received
for Cascades Phase 3 RFP for Construction
Services and Authorizing Staff to Send
Notices of Intent to Award**

Ms. Burns presented the proposals received for Cascades Phase 3 RFP for construction services. Ms. Wertz stated that they opened the bids for Cascades Phase 3, and they had a base and an alternate bid. She explained that for the base bid, they had QGS, Kearney, Tucker Paving, JDC. It turned out that QGS was a little bit higher in price, but used the lowest days, which was the desired number of days in alternate bid. She noted that QGS ranked #1 on the base bid in number of points due to the days, but they had a higher price and that was why they did the alternate bid. She stated that on the alternate bid, they had a lower price with Tucker Paving coming in at just over \$9,000,000 for 240

October 19, 2023

Westside Haines City CDD

and 270 days, so Tucker Paving ranked #1 on the alternate and that was who they recommended. She stated that if anyone had any questions, she would be happy to answer them. The Board agreed with the recommendation to go with Tucker Paving.

On MOTION by Mr. Lavoie, seconded by Ms. Schwenk, with all in favor, Awarding the Alternate Bid to Tucker Paving for Cascades Phase 3 RFP for Construction Services and Authorizing Staff to Send Notices of Intent to Award, was approved.

FOURTH ORDER OF BUSINESS

Consideration of Audit Services Engagement Letter from McDirmit Davis for Fiscal Year 2023 Audit

Ms. Burns stated that the Audit Committee reviewed and ranked proposals and the Board selected the McDirmit Davis firm. She explained that this was the engagement letter for the current year, and it was \$4,000.

On MOTION by Ms. Schwenk, seconded by Ms. Henley, with all in favor, the Audit Services Engagement Letter from McDirmit Davis for Fiscal Year 2023 Audit, was approved.

FIFTH ORDER OF BUSINESS

Consideration of Arbitrage Rebate Report from AMTEC for Series 2021 Assessment Area One Project Bonds

Ms. Burns explained that the District had to demonstrate that they do not earn more interest than they pay. She noted that page 4 showed the negative arbitrage rebate amount. She was happy to answer any questions. Hearing none,

On MOTION by Ms. Schwenk, seconded by Mr. Lavoie, with all in favor, the Arbitrage Rebate Report from AMTEC for Series 2021 Assessment Area One Project Bonds, was approved.

SIXTH ORDER OF BUSINESS

Discussion Regarding Wynnstone Project

Ms. Burns presented the rankings from the Wynnstone RFP that the Board awarded last week. She noted that previously the Board awarded the alternate bid and there was conversation about going back and revisiting this to look at the base bid. Mr. Lavoie stated that they were going to go back to the base bid. It will still be Kearney, but it will be just Phase 1 with mass grade.

October 19, 2023

Westside Haines City CDD

On MOTION by Mr. Lavoie, seconded by Ms. Henley, with all in favor, Reversing the Decision to Award the Alternate Bid and Instead Award the Base Bid with Kearney and Authorize Staff to Send the Notice of Intent to Award, was approved.

SEVENTH ORDER OF BUSINESS Staff Reports

A. Attorney

Ms. Gentry had nothing further to report.

B. Engineer

Ms. Wertz had nothing further to report.

C. Field Manager’s Report

There being no comments, the next item followed.

D. District Manager’s Report

Ms. Burns had nothing further to report.

EIGHTH ORDER OF BUSINESS Other Business

There being no comments, the next item followed.

**NINTH ORDER OF BUSINESS Supervisors Requests and Audience
Comments**

There being no comments, the next item followed.

TENTH ORDER OF BUSINESS Adjournment

Ms. Burns asked for a motion to adjourn the meeting.

On MOTION by Mr. Lavoie, seconded by Ms. Henley, with all in favor, the meeting was adjourned.

Jill Burns

Secretary/Assistant Secretary

DocuSigned by:
Rennie Heath
8215FA2B8FB744A...

Chairman/Vice Chairman