

**MINUTES OF MEETING  
WESTSIDE HAINES CITY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Westside Haines City Community Development District was held Thursday, **October 20, 2021** at 1:00 p.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Rennie Heath	Chairman
Lauren Schwenk	Vice Chairman
Justin Frye	Assistant Secretary
Rob Bonin	Assistant Secretary
Christine Aviles	Assistant Secretary

Also present were:

Jill Burns	District Manager, GMS
Sarah Warren	KE Law Group
Rey Malave <i>via Zoom</i>	Dewberry
Margie Lloyd <i>via Zoom</i>	Dewberry

**FIRST ORDER OF BUSINESS**

**Roll Call**

Ms. Burns called the meeting to order and called the roll. Three Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted no members of the public were present in person or via Zoom.

**THIRD ORDER OF BUSINESS**

**Approval of Minutes of the August 19,  
2021 Board of Supervisors Meeting**

Ms. Burns presented the August 19, 2021 Board of Supervisors meeting minutes. She asked if there were any questions, comments, or changes, and hearing none asked for a motion to approve.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the Minutes of the August 19, 2021 Board of Supervisors Meeting, were approved.

**FOURTH ORDER OF BUSINESS**

**Consideration of Disclosure of Public Financing**

Ms. Burns reviewed the disclosure and asked for authorization for counsel to record.

On MOTION by Mr. Heath, seconded by Mr. Frye, with all in favor, the Disclosure of Public Financing and Authorization for Counsel to Record, was approved.

**FIFTH ORDER OF BUSINESS**

**Consideration of Resolution 2022-01 Waiving a Portion of the Rules of Procedure Regarding Notice of Meetings**

Ms. Burns presented Resolution 2022-01 and noted that counsel reviewed the Rules of Procedure and concluded that the annual meeting notice is sufficient as opposed to monthly meeting notices.

On MOTION by Mr. Heath, seconded by Mr. Frye, with all in favor, Resolution 2022-01 Waiving a Portion of the Rules of Procedure Regarding Notice of Meetings, was approved.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

**i. Memorandum Regarding Wastewater Services and Stormwater Management Needs Analysis**

Ms. Warren had nothing further to report.

**B. Engineer**

Mr. Malave noted that they would be doing a site visit to confirm the materials that were bought and storage as confirmation.

**C. District Manager's Report**

Ms. Burns noted that they will be holding an Audit Committee meeting immediately following the Board of Supervisors meeting. She asked that the Board appoint themselves as the Audit Committee.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, Appointment of the Board as the Audit Committee, was approved.

**i. Approval of Check Register**

Ms. Burns stated that the current check register was \$333,611.82.

On MOTION by Ms. Schwenk, seconded by Mr. Heath, with all in favor, the Check Register totaling \$333,611.82, was approved.

**i. Balance Sheet & Income Statement**

Ms. Burns had nothing new to report to the Board. She stated that Financial Statements were included in the Board’s package through the month of July. There was no action needed.

**ii. Ratification of Summary of Series 2021 AA1 Requisitions #9; #12 to #38**

Ms. Burns stated that these had already been approved and just needed to be ratified by the Board.

On MOTION by Mr. Heath, seconded by Mr. Frye, with all in favor, Summary of Series 2021 AA1 Requisitions #9; #12 to #38, were ratified.

**SEVENTH ORDER OF BUSINESS**

**Other Business**

Ms. Burns stated there was no other business to discuss.

**EIGHTH ORDER OF BUSINESS**

**Supervisors Requests and Audience Comments**

There being none, the next item followed.

**NINTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Heath, seconded by Ms. Schwenk, with all in favor, the meeting was adjourned.

October 20, 2021

Westside Haines City CDD



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Secretary/Assistant Secretary



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Chairman/Vice Chairman