

**MINUTES OF MEETING  
WESTSIDE HAINES CITY  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Westside Haines City Community Development District was held Monday, **June 3, 2021** at 9:00 a.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk  
Patrick Marone  
Justin Frye  
April Payeur

Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Roy Van Wyk  
Rey Malave *via Zoom*  
Heather Wertz *via Zoom*

District Manager, GMS  
Hopping Green & Sams  
Dewberry  
Absolute Engineering

**FIRST ORDER OF BUSINESS**

**Introduction**

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted no members of the public were present in person or via Zoom.

**THIRD ORDER OF BUSINESS**

**Review and Ranking of Proposals  
Received for Cascades Phase 2  
Construction Services**

Ms. Wertz reviewed the rankings, noting that Cobb came in at #1 under the original bid price at \$1.77 million, with QGS coming in second. She explained that adjustments had to be made for Cobb by adding a retaining wall with a handrail and the quantity of the import fill, making the bid rise to \$2.3 million. She also added that they had removed the seed and mulch from QGS,

bringing the price down and making QGS the #1 ranking in both price and schedule. She recommended going with QGS based on the rankings.

Mr. Malave supported Ms. Wertz’s recommendation, and Ms. Schwenk asked Mr. Frye if there had been any issues in the past with QGS, to which he answered no.

Ms. Burns asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Frye, with all in favor, Ranking the QGS Proposals Received for Cascades Phase 2 Construction Services as #1 and Authorizing Staff to Send a Notice of Intent to Award, was approved.

**FOURTH ORDER OF BUSINESS**

**Review and Ranking of Proposals Received for Brentwood Phase 1 Construction Services**

Ms. Wertz reviewed the rankings, noting that no adjustments had to be made. She stated that QGS came in at #1 with \$7.4 million and a schedule of 270 days. She recommended that the District choose QGS.

Mr. Marone asked if the Board was comfortable with only having two bid responses, and Mr. Malave answered that they were adequate bidders and that they were both responsive and responsible. Mr. Marone asked what the total points were for each bidder, and Ms. Wertz answered that QGS had 100 points while Tucker had 94.5 points.

Ms. Wertz added that QGS had a lower bid for the offsite work and that Tucker came in lower for the onsite work, however QGS was not willing to just do the offsite work, therefore they chose QGS for both onsite and offsite. Ms. Burns asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Frye, with all in favor, Ranking the QGS Proposal for Brentwood Phase 1 Construction Services as #1 and Authorizing Staff to Send Notice of Intent to Award, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk stated that he had nothing further to report.

**B. Engineer**

Mr. Malave stated he had nothing new to report to the Board.

**C. District Manager's Report**

Ms. Burns had nothing new to report to the Board.

**SIXTH ORDER OF BUSINESS**

**Other Business**

Ms. Burns stated there was no other business to discuss.

**SEVENTH ORDER OF BUSINESS**

**Supervisors Requests and Audience  
Comments**

Ms. Burns stated there was no other business to discuss.

**EIGHTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Marone, seconded by Mr. Frye, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman