

**MINUTES OF MEETING  
WESTSIDE HAINES CITY  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Westside Haines City Community Development District was held Monday, **April 15, 2021** at 10:00 a.m. at 346 E. Central Avenue, Winter Haven, Florida.

Present and constituting a quorum:

Lauren Schwenk  
Patrick Marone  
Justin Frye  
April Payeur

Vice Chairman  
Assistant Secretary  
Assistant Secretary  
Assistant Secretary

Also present were:

Jill Burns  
Roy Van Wyk  
Rey Malave *by Zoom*

District Manager, GMS  
Hopping Green & Sams  
Dewberry

**FIRST ORDER OF BUSINESS**

**Introduction**

Ms. Burns called the meeting to order and called the roll. Four Board members were present constituting a quorum.

**SECOND ORDER OF BUSINESS**

**Public Comment Period**

Ms. Burns noted no members of the public were present or via zoom.

**THIRD ORDER OF BUSINESS**

**Approval of the Minutes of the March 29,  
2021 Board of Supervisors Meeting**

Ms. Burns asked for any comment, corrections, or changes to the minutes of the March 29, 2021 Board of Supervisors Meeting. Hearing no changes, she asked for a motion to approve.

On MOTION by Ms. Schwenk, seconded by Mr. Frye, with all in favor, the Minutes of the March 29, 2021 Board of Supervisors Meeting, was approved.
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**FOURTH ORDER OF BUSINESS**

**Consideration of Notice of Cascades Phase 2 RFP for Construction Services and Approval of Evaluation Criteria**

Ms. Burns stated the pick-up date was listed as April 20, 2021 and could change to May 3, 2021 if they were not ready for pick up. The evaluation criteria included in the package is the same criteria used by surrounding Districts.

On MOTION by Mr. Frye, seconded by Ms. Schwenk, with all in favor, the Notice of Cascades Phase 2 RFP for Construction Services and Approval of Evaluation Criteria, was approved.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. Attorney**

Mr. Van Wyk stated the bond validation hearing is set for June 7, 2021. He also stated they should be able to issue bonds by the first week in July.

**B. Engineer**

Mr. Malave stated he had nothing new to report to the Board.

**C. District Manager's Report**

Ms. Burns stated she had nothing new to report to the Board.

**SIXTH ORDER OF BUSINESS**

**Other Business**

Ms. Burns stated there was no other business to discuss.

**SEVENTH ORDER OF BUSINESS**

**Adjournment**

Ms. Burns adjourned the meeting.

On MOTION by Mr. Frye, seconded by Ms. Payeur, with all in favor, the meeting was adjourned.

  
Secretary/Assistant Secretary

  
Chairman/Vice Chairman